



GOVERNMENT OF PUERTO RICO

Department of Health
Medicaid Program

February 27, 2020

Managed Care Organizations (MCOs)
Medicare Advantage Organizations (MAOs)
Pharmacy Benefit Managers (PBMs)
Puerto Rico Government Health Plan – Vital Plan

Re: PRMP Provider Enrollment – Wave 1 and Wave 2 Training and Enrollment Dates

This letter reinforces important information regarding the requirement to enroll in the Puerto Rico Medicaid Program (PRMP) via the Provider Enrollment Portal (PEP). All providers that provide, bill for, order, prescribe, or refer services for Medicaid beneficiaries under the Puerto Rico Government Health Plan (Vital or Platino Medicare plans) are required to enroll. Important information, including dates for training and enrollment, is provided below.

As a reminder, the PRMP will implement the PEP to comply with the Affordable Care Act of 2010 (ACA), which requires State Medicaid Agencies (SMA) to enroll providers in the Medicaid Program.

Wave Schedule

Providers will enroll in waves by their provider type, with the first wave starting in early April 2020 and the last wave starting late in the year. Only the provider types listed in each wave should enroll during their respective wave. Other provider types will be enrolled in subsequent waves and the schedule for those waves will be published soon.

Wave Schedule				
Wave	Provider Types	Training Start	Enrollment Start	Enrollment End
1	<ul style="list-style-type: none">Ambulatory Surgical Center (ASC)Home Health Agency (HHA)Primary Medical Group (PMG)	03/24/2020	04/06/2020	05/18/2020
2	<ul style="list-style-type: none">Center for Diagnosis & Treatment (CDT)External ClinicFederally Qualified Health Centers (FQHC)Group*HospiceImaging Center	04/06/2020	04/20/2020	06/15/2020

<ul style="list-style-type: none"> ▪ Pediatric Center ▪ Primary Care Center ▪ Urgent Care Center 			
<p>*Group includes: Audiologist, Chiropractor, Dentist, Midwife, Nutritionist, Occupational Therapist, Optometrist, Physical Therapist, Physician, Podiatrist, Psychologist, and Speech Language Pathologist groups.</p>			

Training Schedule (Wave 1 and 2 Providers Only)

The training schedule below provides the dates, times, and cities for trainings for the provider types in Waves 1 and 2. Providers may participate in both web-based and in-person trainings that will be offered starting 03/24/2020; however, each attendee must be registered for training in order to participate. To register for training, you must first create a user account in the Learning Management System (LMS) at this link: <https://lms-prmmis.myhcplatform.com/>. Please use the provider authorization code 5247 to set up your user ID and password.

Training Schedule			
Wave	Date	Time	City
1	03/24/2020	1:00 p.m. – 4:00 p.m.	Web-based
1	03/25/2020	9:00 a.m. – 12:00 p.m.	San Juan
1	03/25/2020	3:00 p.m. – 6:00 p.m.	San Juan
1	03/26/2020	9:00 a.m. – 12:00 p.m.	Web-based
1	03/27/2020	3:00 p.m. – 6:00 p.m.	San Juan
1	03/30/2020	3:00 p.m. – 6:00 p.m.	Bayamón
1	03/31/2020	1:00 p.m. – 4:00 p.m.	Web-based
1	04/01/2020	1:00 p.m. – 4:00 p.m.	Web-based
1	04/02/2020	9:00 a.m. – 12:00 p.m.	Mayagüez
1	04/02/2020	2:00 p.m. – 5:00 p.m.	Mayagüez
2	04/07/2020	8:00 a.m. – 12:00 p.m.	Mayagüez
2	04/07/2020	1:00 p.m. – 5:00 p.m.	Mayagüez
2	04/08/2020	9:00 a.m. – 12:00 p.m.	Web-based
2	04/14/2020	9:00 a.m. – 12:00 p.m.	San Juan
2	04/14/2020	3:00 p.m. – 6:00 p.m.	San Juan
2	04/15/2020	9:00 a.m. – 12:00 p.m.	Web-based
2	04/16/2020	1:00 p.m. – 4:00 p.m.	Web-based
2	04/21/2020	9:00 a.m. – 12:00 p.m.	Web-based
2	04/22/2020	9:00 a.m. – 12:00 p.m.	San Juan
2	04/22/2020	3:00 p.m. – 6:00 p.m.	San Juan
2	04/23/2020	1:00 p.m. – 4:00 p.m.	Web-based

Note: Dates are subject to change. Please refer to the LMS for exact dates and times.

The LMS also provides other valuable training tools such as training documentation and Computer-Based Training (CBT) courses. We also encourage all Wave 1 and 2 providers to visit the Puerto Rico Medicaid website at: <https://medicaid.pr.gov/Home/ProviderPortalEnrollment/> This site contains a direct link to the Provider Enrollment Portal (PEP) beginning on 04/06/2020 plus additional information, including checklists that provide details of what information and documentation is needed, as well as policies around provider enrollment.

PRMP appreciates your support and commitment to notify the following types of providers in your network of the upcoming wave activities:

Wave 1

- Ambulatory Surgical Center (ASC)
- Home Health Agency (HHA)
- Primary Medical Group (PMG)

Wave 2

- Center for Diagnosis & Treatment (CDT)
- External Clinic
- Federally Qualified Health Centers (FQHC)
- Group
- Hospice
- Imaging Center
- Pediatric Center
- Primary Care Center
- Urgent Care Center

PRMP will continue to communicate with Professional Colleges and Provider Associations to help distribute this information. Updates will continue to be provided as new information is available.

Cordially,



Luz E. Cruz-Romero
Executive Director
Puerto Rico Medicaid Program

c: Hon. Rafael Rodríguez Mercado
Secretary of Health

Jorge E. Galva Rodríguez, JD, MHSA
Executive Director
Puerto Rico Health Insurance Administration (ASES)